

## **Benjamin Franklin Classical Charter Public School (BFCCPS)**

### **Board of Trustees Meeting**

**Thursday, January 9, 2017 7:00 pm**

**Attendance:** President - Don Tappin; Vice President - Ted Basile; Treasurer - Jerry Cimmino; Clerk - Sagar Karmathi; Jason Fine; Sandy Frongillo; Cross Barnes; Lax Iyer; John Williams; Joe Mullen, Head of School - Heather Zolnowski; Asst. Head of School - Joe Perna

**Call to Order:** (7:15 pm)

Don welcomed everyone.

#### **Clerk's Report:**

BOT voted to approve December 11, 2014 Minutes. Motion to approve pending minutes by Jerry Cimmino, seconded by Cross Barnes. Motion passed unanimously.

#### **Open Comment Period:**

Meeting was called to order by Don Tappin President. We immediately adjourned to executive session to meet with the RFP review committee and their progress to date. John Williams brought us up to date on the progress of the committee. He introduced the members of the team. After careful review of the responses we received to the RFP's, they proceeded to narrow it down to 6 viable bids out of the 9 submissions. Those six were then narrowed down to the final 3, through review of the proposals and interviews.

These 3 are:

- Daedalus-First ranked candidate for OPM
- Joslin Lasser ranked second candidate for OPM
- Did not rank a third candidate at this time

The contract for the builder will be between the company selected and the school foundation. There are 3 current proposals for sites. Each with drawbacks i.e.: site preparation, town sewer, easement questions. The RFP committee will move forward with interviewing attorneys to represent the school and further interview the top 2 building proposals.

The committee asked that we consider the Washington Street property to build the school on. This was agreed to by the Board of Trustees.

- BOT grants RFP committee authority to negotiate a contract with Daedalus and engage BOT counsel to do so, contingent on final reference check (Jason Fine), second (Cross Barnes) Passed, unanimous
- BOT shall expand the charter of the RFP committee to include negotiating with selected OPM (Don Tappen), second (Cross Barnes) Passed, unanimous

We then moved to open session and approved the minutes from our December meeting. The

treasurers' report was given by Gerald Cimmino who noted that with the latest tuition reimbursement received by the state, we are on budget for the year.

**HOS Report:**

- The Annual Appeal this year is ahead of last year
- Julie McCoy started in January-School Guidance Councilor
- Kristin Corcoran the school psychologist went from 4 days to 5 days a week

**Notes on RFP Minute:**

- We are fully enrolled with the exception of needing one additional kindergarten student, for which we have a long waiting list.
- Joe Perna updated us on the heating system and repairs were made as needed (water tank was replaced) and the parish is paying for these repairs.
- The calendar for capstone was discussed with Heather inviting all trustees, on January 29th and 30<sup>th</sup>.
- Heather has requested judges for the science fair on February 2<sup>nd</sup>.

Don requested that the 3 trustees whose terms are expiring this year, advise him of their intentions to stand for reelection or not, by January 31<sup>st</sup>. This is important so we can recruit new members for the Board of Trustees.

**Adjournment (9:30 pm):**

Jason Fine made a motion to adjourn. Cross Barnes seconded the motion.