

## **Benjamin Franklin Classical Charter Public School (BFCCPS)**

### **Board of Trustees Meeting**

**Tuesday, Sept 16, 2014, 7:00PM EST**

**Attendance:** President: Don Tappin, Vice President: Ted Basile (7:05), Treasurer: Jerry Cimmino, Cross Barnes, Jason Fine, Sandy Frongillo, Lax Iyer, Joe Mullen, John Williams, Head of School: Heather Zolnowski, Sandy Frongillo (7:28PM)

**Absent:** Assistant Head of School: Joe Perna, Secretary: Sagar Kamarthi

**Call to Order:** 7:01PM

### **Recognition of Month:**

New Faculty Members (Kelsey Kolic: Curriculum Coordinator; Deb Leonard: Media Specialist; Tiffany Word: 6th Grade; Kimberly Lynch: 5th Grade)

### **Annual Audit Report:**

Alexander, Aronson, Finning & Co, PC shared existing financials for BFCCPS and key financial ratios in relation to other Charter Schools who lease or own their property. The Board will need to plan for a capital campaign in the near future. Motion to approve Audit Report by Jerry Cimmino, Seconded by Joe Mullen. Motion passed unanimously.

### **Clerks Report:**

BoT voted to approve August 12th Minutes. Motion to approve pending minutes by Jerry Cimmino, Seconded by Joe Mullen. Motion passed unanimously.

### **Open Comment Period:**

No comments.

### **Action Register:**

BoT reviews 2013/2014 Action Register to confirm any outstanding items for 2014.

### **HOS Report:**

Board reviewed HOS Goals for 2014 & 2015. BoT voted to approve HOS Goals for 2014/2015. Motion to approve HOS Goals by Don Tappin, Seconded by Lax Iyer. Motion passed unanimously.

### **Treasurers Report:**

- 2015 fundraising goal around annual appeal to be as specific; broaden availability of technology to entire student population and replace older equipment as necessary, and continue to supplement classroom technology
- Board agrees to have a separate capital campaign after a school site/location is selected and an artist rendering
- Lax and John W will draft Annual Appeal letter and review with BoT prior to October

- Board reviewed Annual Fundraising Plan for Fiscal Year 2015. BOT voted to approve Fundraising Plan. Motion to approve by Lax Iyer, Seconded by Cross Barnes. Motion passed unanimously.

**Committee (Governance, Mission, Finance & Facilities):**

- Assign committee Chairs
- Finance (Jerry), Facilities (Don), Mission (Lax), Governance (Joe Mullen), Board agrees to formalize a HR task force at a future date as expansion nears.

**Adjournment:**

(10:38PM) Motion by Cross Barnes, seconded by Joe Mullen.