

**Benjamin Franklin Classical Charter Public School (BFCCPS)**  
**Board of Trustees Meeting**  
**DRAFT Minutes**  
**Thursday, June 14<sup>th</sup>, 2012 7:00pm**

**Attendance:** President: Lori Clements, Head of School Dr. Kevin O'Malley, Assistant Head of School Heather Zolnowski, and Director of School Operations and Student Activities Joe Perna, Treasurer: Jerry Cimmino, Tom Viveiros (taking minutes), Lax Iyer, Mary Barton-Rau, Santhi Marusamy, Vice President: Anna dos Santos

**Absent:** Clerk: Don Tappin, Ed Callahan, Poh-Lin Yeoh

**Call to Order (7:02 pm):**

Lori starts by thanking Poh-Lin for refreshments and speaking at graduation last week.

**Recognition of the month (7:03 pm)**

Gail Trotin went over the meeting of the Faculty Input team (FIT). These are the four focus areas she shared with us:

1. She went over the RAT that involved building a positive culture amongst the staff that came out of a perceived need to build connectedness. The December 2012 group that was formed read a book called Fish! (which profiles the success story of Seattle's Pike Place Fish Market). The objective of the exercises developed from this was to find a way to show recognition for others.
2. The creation of a "Board of Positives" located in the staff room. This is a board for writing public a thank you or recognition to someone which focuses on their positive attributes.
3. They also engaged in a team-building exercise where they would write three truths and a lie about themselves and each had to guess the other's lie.
4. Decided to head out to a pub every third Thursday and spend time together outside of work.

Kathy Urkevic then began to discuss the RATs that she worked on:

1. She worked on a handwriting program to improve skills and suggested its implementation from K to 4.
2. She is working on a Report Card RAT so that Kindergarden through fourth grade will have the same grading method.

Joelle Sobin and Chris Heater are working on a Salary RAT

Gail continues her discussion by talking about Heifer International and how \$4,941 was raised this year!!

**Faculty report Update (7:33pm):**

Gail talks about the faculty representatives and how Kathy Urkevic will be the faculty representative on the board next year.

**Open Comment Period (7:35pm):**

Gail thanks the board for teaching her about serving the board and wants to show her appreciation.

**Clerk's Report (7:36pm):**

Vote to approve the minutes of the 5/10/12 board meeting:

**Motion:** Lori made motion to approve minutes and Anna seconded it

**Comments:** none

**Result:** Approved unanimously

Vote to approve the minutes of the 5/29/12 board meeting:

**Motion:** Lori made motion to approve minutes and Jerry seconded it

**Comments:** none

**Result:** Approved unanimously

Vote to approve the minutes of the 1/12/12 board meeting:

**Motion:** Lori made motion to approve minutes and Anna seconded it

**Comments:** A comment was made to change the year listed to reflect 2012

**Result:** approved unanimously

Now that lease has been executed, private executive session meetings will be made public.

Executive session minutes:

**Motion:** Lori made motion to approve minutes Anna seconded it

**Comments:** Correct the space between meeting and approved on the 4/14/2011 minutes. On the 1/17/2011 minutes, Matt Ginnetty's name is spelling incorrectly.

**Result:** Approved unanimously

**Vote to approve Red Brick School Lease (7:44 pm):**

**Motion:** Lori made motion to approve lease and Anna seconded it

**Comments:** none.

**Result:** Approved unanimously

**Governance Report (7:47pm):**

**Vote to make changes to the "0007 – Health Administration" policy**

**Motion:** Lori made motion to approve changes and Jerry seconded it.

**Comments:** Two typo corrections to be made. Adding the word “public” to 4.1 and correct administrator spelling

**Result:** Approved unanimously.

**Vote to make changes to the “0009 – Dress Code” policy**

**Motion:** Lori made motion to approve changes and Lax seconded it.

**Comments:** Move 5.2.1, and 5.2.2 into the general section and Eliminate 5.1.13.

**Result:** Approved unanimously.

**Vote to make changes to the “0013 – Fundraising Monies and Grant Administration” policy**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** none.

**Result:** Approved unanimously.

**Vote to make changes to the “0026 – Professional Code of Conduct for Employees” policy**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** Take the word “handbook” out of 5.1.1.7.

**Result:** Approved unanimously.

**Vote to make changes to the “0031 – Public Disclosure of Student Information” policy**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** None.

**Result:** Approved unanimously.

**Vote to make changes to the “0034 – Student Attendance” policy**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** A debate was discussed about the 10-day limit and how it was arrived at. Santhi asks if section 5.6 will address consequences. Lax and Santhi would like to see parent’s input on the number ten (10) and whether or not it is justified. Mary adds that there were parents at the meetings and comments were solicited through the pink sheet.

**Result:** Lori, Jerry ,Thom, Anna, and Mary voted in favor with Lax and Santhi in opposition. There were no abstentions. Motion is approved.

**Vote to make changes to the “0019 – Enrollment” policy**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** none.

**Result:** Approved unanimously.

**Head of School Report (8:51 pm):**

Dr. O'Malley talks about how he has enjoyed his time with us and how this is the first school he has worked in that works. He continues by praising the school as he reflects on his tenure.

**HOS Performance Evaluation (8:57 pm):**

Lori talks about the leadership of this school and his impact. Lax and Thom make comments about Dr. O'Malley's leadership and thank him for his service.

**Treasurer's Report (8:59pm):**

Jerry goes over report in the packet briefly. The one highlight was that our surplus will go into both technology and teacher bonuses.

**Action Register (9:02 pm):**

Anna reviews action items in packet.

**Report from Core Knowledge Task Force (9:04pm):**

Anna talked about how the Task Force reviewed the Core Knowledge curriculum and how it is used. They then compared it with the Massachusetts frameworks and looked for overlaps. There are charts in the handouts that show the differences. The differences become more divergent as you move higher in grade. The takeaway was that it would be difficult to implement both the Massachusetts frameworks and Core Knowledge together.

**Vote to dissolve core knowledge task force (9:23 pm)**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** none.

**Result:** Approved unanimously.

**Vote to enter Executive Session (9:24 pm):**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** none.

**Result:** Approved unanimously.

**Presentation of the Head of School Letter of Agreement (LOA) (9:30pm):**

**Vote to approve LOA for Heather**

**Motion:** Lori made motion to approve changes and Lax seconded it.

**Comments:** none

**Result:** Approved unanimously.

**Vote to elect Kathy Urkevic for faculty representative on the Board of Trustees**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** none

**Result:** Approved unanimously.

A roll-call was taken and six candidates were listed. Of the six listed, three were elected by the board.

**Vote to elect new members Katie Lepsevich and Joe Mullen and to re-elect Don Tappin (9:31pm)**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** none

**Result:** passes via role call vote.

**Vote to elect Don Tappin as President (9:36pm)**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** none

**Result:** Approved unanimously.

**Vote to elect Mary as Vice-President (9:37pm)**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** none

**Result:** Approved unanimously.

**Vote to elect Jerry as Treasurer (9:37pm)**

**Motion:** Lori made motion to approve changes and Lax seconded it.

**Comments:** none

**Result:** Approved unanimously.

**Vote to elect Thom as Clerk (9:38pm)**

**Motion:** Lori made motion to approve changes and Lax seconded it.

**Comments:** none

**Result:** Thom abstained and all others voted in favor. Motion is approved.

Lori recognizes Poh-Lin and her efforts over the years. Mary hands out plaques to Anna, Lori, and Poh-Lin for

their service.

**Vote to adjourn (9:44 pm)**

**Motion:** Lori made motion to approve changes and Anna seconded it.

**Comments:** none

**Result:** Approved unanimously.