



Benjamin Franklin Classical Charter Public School (BFCCPS)

Governance Committee Meeting

Monday, 11 April 2015 4:00 pm

Attendance: Co-Chair – Ursula McCarthy; Head of School – Heather Zolnowski; Asst. Head of School – Joe Perna; Member – Deb Schwab

Absent: Co-Chair – Joseph Mullen; Member – Eric Scansen

Call to Order (4:10 pm):

Ms. McCarthy welcomed everyone and provided Agenda for discussion

Item #1 Discussion of policy 37 Ethics, and related protocol

- Discussion of miscellaneous spelling, grammar, and format changes
- Some discussion on how to represent section 4 Definitions, when there are no definitions. Consensus was to list it, but add language to indicate there are no definitions
- Revised 2.2. to change volunteers to the BOT to BOT members
revise 1.1 to reflect discussion of state employee and state volunteers
- del 4.1 and 4.2, and del 4.3 accordingly
- Revise 5.1 to include time frame for education and training
- Revise 7.3 to include reference to Employee Handbook

4:31 Ursula motions to approve policy 37 as drafted. Deb seconds. Unanimous affirmative vote

Minutes Report (4:35 pm):

Ms. McCarthy reviewed the Governance Committee Meeting Minutes from the March Meeting. Ursula moved to approve the Minutes as written; Deb seconded. Approved by unanimous vote.

Item #2: Discuss Draft Transportation Policy

- Heather presents transportation and explains the role the DESE guidelines played in their development
- 1.1 discussed adding the setting of fee to the purpose but not being so specific as to tie to a dollar amount
- 5.2.2 revised language articulating family fee responsibility
- Discussed and added detail to scope section to broaden its purpose.
- revised eligibility section to be more specific and reassigned some language that had to do with pick up and drop off
- moved bus rules before discipline

Action Summary (4:50 pm):

- Format expulsion policy into BFCCPS policy format (Heather)
- Long term goal of reviewing policies on website and compared to BOT google docs to ensure working copies are updated version
- Bring revised Committee formation policy to next meeting (Deb and Joe)

Meeting Adjourns (5:22 pm):

Ursula made motion to adjourn, Deb seconded. Unanimous affirmative vote