

**Benjamin Franklin Classical Charter Public School (BFCCPS)**  
**Board of Trustees Meeting**  
**DRAFT Minutes**  
**Thursday, May 10<sup>th</sup>, 2012 7:00pm**

**Attendance:** President: Lori Clements, Vice President: Anna dos Santos, Treasurer: Jerry Cimmino, Clerk: Don Tappin, Mary Barton-Rau, Ed Callahan, Lax Iyer, Santhi Marusamy, Poh-Lin Yeoh, Head of School Dr. Kevin O'Malley, Assistant Head of School Heather Zolnowski and Director of School Operations and Student Activities Joe Perna

**Absent:** Tom Viveiros

**Call to Order (7:07pm):**

Lori welcomes all. She mentions that Field Day is on 5/25 and asks Trustees to send her their t-shirt size. Lori thanks all who participated in the joint dress code/ meeting earlier in the week.

**Recognition of the Month (7:08pm):**

Dr. O'Malley introduces Destination Imagination (DI) students and speaks about the program and its success. Dr. O'Malley introduces Anna dos Santos who has been the DI coordinator for seven years and has coached individual teams. Anna speaks about the students how well they worked together, had great ideas. Spoke about this years program ("Rising Star") where the students had to create a story/play about a toy that has never existed and write about its creation. The students explained the story to the Trustees and talk about their characters.

**Open comment Period (7:18)**

Lori commented on the DI program and noted that when Anna stepped up she was the only one who did so and that without her the program would have not continued. Lori thanks Anna for her efforts and said that the students are definitely the better for it.

**Clerk's Report (7:20pm):**

Don reviews minutes from April meeting. No changes requested.

**Motion:** Don initiates and Jerry seconds a motion to approve minutes from April BoT meeting.

**Comments:** none

**Result:** Motion passes unanimously.

**Head of School Report (7:21pm):**

Dr. O'Malley hands out Head of School Report speaks about teacher appreciation week and the tremendous effort of the PCO for all they do to make the teachers feel special. Dr. O'Malley speaks about field day, encourages Trustees to attend. He also mentions that BFCCPS will be marching in Franklins Memorial Day parade on the 28<sup>th</sup> and the BFCCPS Book Fair taking place on May 22<sup>nd</sup> & 23<sup>rd</sup>.

Heather takes the BoT through the proposed school calendar for next year.

**Motion:** Anna initiates and Ed seconds a motion to approve proposed 2012 calendar.

**Comments:** none

**Result:** Motion passes unanimously.

Lax asks if we know why the student who left in April.

Poh-Lin speaks about the departure of faculty.

Lori comments that as the HR representative she can say that the employment of teachers is of the utmost importance and the administration does what is in the best interest of the school.

**Treasurer's Report (7:46pm):**

Jerry reviews financial documents included in the BOT packet.

Review operating budget for 2012-2013.

Heather passes out draft tech plan covering 2011-2013.

**Motion:** Jerry initiates and Anna seconds a motion to approve 2012-2013 operating budget.

**Comments:** none

**Result:** Ed abstains, all other trustees vote in favor of the motion, the motion passes.

**Governance Report (8:35pm):**

Policy 17 – Head of School Performance Review. Lori reviews proposed changes to policy.

**Motion:** Lori initiates and Don seconds a motion to approve changes to Policy 17.

**Comments:** none

**Result:** Motion passes unanimously.

Policy 21 – Compensation Policy: Lori reviews proposed changes to policy.

**Motion:** Lori initiates and Don seconds a motion to approve changes to Policy 21.

**Comments:** none

**Result:** Ed abstains, all other trustees vote in favor of the motion, the motion passes.

**Action Register (8:41pm):**

Anna reviews action register included in BOT packet.

**Annual Appeal Update (8:46pm):**

Proposed content for the “Pink Sheet” is ready to go. No discussion.

**Mission Committee (8:47pm):**

Vision Statement announcement.

**Motion:** Ed initiates and Don seconds a motion to approve Vision Statement announcement.

**Comments:** none

**Result:** Ed abstains, all other trustees vote in favor of the motion, the motion passes.

**Nominating Report (8:49pm):**

Poh-Lin reviews candidate material from individuals who have. Trustees discuss candidates.

**Trustee term limits (9:09pm):**

Discussion about by-law 2.1.5. Lori mentions that we have received requests from individuals who have served six years on the Board of Trustees who have expressed an interest in continuing to serve.

Trustees review language in by-laws as currently written covering term limits followed by a discussion among about the pros and cons of keeping or modifying term limits.

**Motion:** Lori initiates and Poh-Lin seconds a motion to keep the term limit.

**Comments:** none

**Result:** Ed abstains, Jerry opposes, all others Trustees vote in favor, the motion passes.

Discussion about the by-law 2.1.6 concerning the term limits for the Faculty Representative. Determined that by-law is fine as is.

**Adjournment (9:28pm):**

**Motion:** Don initiates and Anna seconds a motion to adjourn BoT meeting.

**Comments:** none

**Result:** Motion passes unanimously.