

**Benjamin Franklin Classical Charter Public School (BFCCPS)**  
**Board of Trustees Meeting**  
**APPROVED Minutes**  
**Thursday, April 12th, 2012 7:00pm**  
**School Library**

**Attendance:** President: Lori Clements, Vice President: Anna dos Santos, Treasurer: Jerry Cimmino, Clerk: Don Tappin, Mary Barton-Rau, Lax Iyer, Santhi Marusamy, Tom Viveiros, Poh-Lin Yeoh, Head of School Dr. Kevin O'Malley, Assistant Head of School Heather Zolnowski and Director of School Operations and Student Activities Joe Perna

**Absent:** Ed Callahan

**Call to Order, Comment by the Chair (7:02pm):**

Lori opens the meeting. She thanks Lax and Don for attending the new parent evening. Anna updates board on recent Destination Imagination (DI) event, great team of 1<sup>st</sup> and 2<sup>nd</sup> graders. Anna has been the DI coordinator and will not be continuing next year. A new DI coordinator is needed or the program will not continue. Anna stresses how valuable the program is and how much enjoyment the children get from participating. Lori mentions that we received an email from a former Trustee who has served a full six years, is interested in serving again and asking for clarification on bylaw covering the maximum amount of time a person can serve as a Trustee. Lori is going to put the item on the agenda for next month to discuss and also states that we will look at the faculty rep term language as well. Lori mentions that Ed is not at the meeting because he is with the students on the Washington DC trip and thanks Santhi for refreshments.

**Recognition of the Month (7:05pm):**

Dr O'Malley recognizes third graders who recently visited Overlook Farm. The students speak about things that they saw/did/liked during their visit. Some of the highlights were seeing baby goats, planting sunflowers, the farms dog "Pudge" and tasting parsnips. The farm, which is associated with Heifer International raises animals to be given away to people so they can raise their own animals. The students field questions from BOT members.

**Open Comment Period (7:22pm):**

Jen Moccia thanks Anna and Lori for their efforts associated with DI. Thanks Anna for going "above and beyond" to support the program.

**Clerk's Report (7:23pm):**

Review of the minutes from the February BOT meeting. A few minor changes made

**Motion:** Lori initiates and Anna seconds a motion to approve vote on minutes of February 9, 2012 meeting

**COMMENTS:** None.

**RESULT:** Don and Lori abstain all other members approve the motion unanimously.

Review of the minutes from March BOT meeting. A few minor changes made.

**Motion:** Don initiates and Lax seconds a motion to approve minutes of March 8, 2012 meeting

**COMMENTS:** None.

**RESULT:** Members approve the motion unanimously.

#### **Head of School Report (7:26pm):**

Dr. O'Malley mentions the new tools in front of the BOT members (Google Chrome Books). He mentions that visit of the Nobel Laureate scheduled for later this month has been postponed until next Sept. Dr. O'Malley mentions the various overnight school trips that students are on that all are going well. He commends the teachers who go on these trips who go above and beyond for our students and recognize how important the experience is for our kids.

Dr. O'Malley speaks about the webpage and how much time/effort has gone into it. He thanks Heather Joe and Luke for the tremendous amount of time they have spent on the initiative. Heather reviews history on the current BFCCPS.org website. Speaks about the process employed to design and create the new website and gives a tour of the new beta website. Heather mentions that the community will be sent a link to the beta site and there will be a period of time they will be able to access and provide feedback on the proposed site

#### **Treasurer's Report (8:12pm):**

Jerry reviews financial statement included in BOT packet. Jerry also reviews budgeting process for next year.

#### **Action Register (8:28pm):**

Anna reviews action register.

#### **Strategic Plan Review (8:34pm):**

Anna reviews strategic plan.

#### **Governance Report – vote on updates to (8:38pm):**

Policy 23 – Grievance Procedure for Non-BFCCPS Employees. Lori review nature of the proposed changes to the policy.

**Motion:** Lori initiates and Thom seconds a motion to approve changes to Policy 23

**COMMENTS:** None.

**RESULT:** Members approve the motion unanimously.

#### **Create Core Knowledge Task Force (8:48pm):**

Discussion about the proposed charter.

**Motion:** Jerry initiates and Don seconds a motion to approve the “BFCCPS CORE KNOWLEDGE

## TASK FORCE CHARTER”

**Comments :** None

**Results:** Members approve the motion unanimously.

### **Nominating Report (8:56pm):**

Poh-Lin reviews progress to date.

### **Mission Committee – Vision Statement announcement (9:01pm):**

The trustees review and discuss the draft letter which will be sent out to the BFCCPS community accompanying the recently approved BFCCPS Vision Statement. Not able to approve tonight. Lori asks that Trustees submit suggested language changes to Lori so that we can try to approve at the next meeting.

### **Annual Fund Update (9:25pm):**

Have raised over \$20,000 YTD. Communication about the annual fund and how the monies raised will be used to be included in upcoming “pink sheet”

### **Adjournment (9:32pm):**

**Motion:** Poh-Lin initiates and Santhi seconds a motion to adjourn the meeting

**COMMENTS:** None.

**RESULT:** Members approve the motion unanimously.