

**Benjamin Franklin Classical Charter Public School (BFCCPS)**  
**Board of Trustees Meeting**  
**DRAFT Minutes**  
**Thursday, October 13, 2011 7:00 pm**

**Attendance:** President: Lori Clements, Vice President: Anna dos Santos (7:07pm), Treasurer: Jerry Cimmino, Clerk: Don Tappin, Mary Barton-Rau, Ed Callahan (7:56pm), Lax Iyer (7:08), Santhi Marusamy, Tom Viveiros, Poh-Lin Yeoh (7:07pm), Head of School Dr. Kevin O'Malley, Assistant Head of School Heather Zolnowski and Director of School Operations and Student Activities Joe Perna

**Absent:**

**Call to Order (7:06pm):**

Lori thanks everyone who expressed their concern to her and her family on her Dad's passing. It is appreciated and comforting. Joe and his wife had a baby girl, Eloise, since the last meeting. Lori thanks Don for speaking at k-4 curriculum night.

**Recognition of the Month (7:08pm):**

Recognizing new faculty members. Dr. O'Malley introduces Sandy Frongillo who is working in kindergarten with Jeanmarie Sette. Sandy says happy to be in this position and to be part of school is blessing and working with Jeanmarie Sette is a great experience. Dr. O'Malley introduces Ann Marie Palmer who is a recent addition to the faculty and teaching third grade. Ann Marie talks about how happy she is to be at BFCCPS, and the challenge of starting so close to beginning of the school year was one that she welcomed and all in the community have been helpful in her getting up to speed. Dr. O'Malley introduces Luke Callahan who began the year with much to be attended to. Luke, showed up and made sure the new PC's were up and ready for all of the teachers and is a great plus to the school. Luke reviews some of the projects he has been working on including but not limited to rolling out the new PC's and working on school wide wireless project.

BOT members introduce themselves to the new faculty members.

**Open Comment Period (7:19pm):**

no comments

**Clerk's Report (7:19pm):**

Review of minutes from September Board of Trustees meeting, a number of adjustments made.

**Motion:** Don initiates and Jerry seconds a motion to approve minutes from September BOT meeting with changes.

**Comments:** none

**Result:** motion passes unanimously

**HOS report (7:24pm):**

Dr. O'Malley hands out packet of information to Trustees. Dr. O'Malley reviews MCAS scores. BFCCPS did very well.

New initiative in English that is being headed by Heather. Heather talks about accountability program and one of its objectives being to address writing. To assess students writing skills they have created a workshop for teachers and assessments for the students that they will participate in three times a year. Feedback from teachers will allow them to identify skills that need to be worked on. The intent is to gather information the teacher can use to better educate their class.

Dr. O'Malley states that expectations have evolved beyond the normal traditional educational subjects. Joe speaks on the concept of "social curriculum". The State of MA has published requirements on the matter. What they have asked schools to do is very similar to what BFCCPS is already doing. They call it SEL (Social and Emotional Learning curriculum). Joe hands out document outlining what the state requirements are.

Lax asks about the line item on the HOS document about the web site. Discussion about the importance of getting a new website for BFCCPS.

**Treasurer's Report (8:05pm):**

Jerry reviews financials for the first two months. Income statement included in BOT packet.

**Action Register (8:14pm):**

Anna reviews action register included in BOT packet.

**Annual Appeal Update (8:18pm):**

Poh-Lin discusses the different letters crafted to go to the alum, faculty and parents. Discussion amongst the BOT members on modifications to the documents.

**Motion:** Anna initiates and Lax seconds a motion to approve the annual appeal letters with the discussed changes.

**Comments:** none

**Result:** Tom abstains and all others vote in favor of the motion. The motion passes.

**Vote on Red Brick School Lease (9:00):**

**Motion:** Lori initiates and Anna seconds a motion to approve the lease of the Red Brick School

**Comments:** none

**Result:** Tom votes against and all others vote in favor of the motion. The motion passes.

**Vote on Committee Charters Finance, Governance, Mission (9:02pm):**

Jerry reviews Finance Committee charter.

**Motion:** Jerry initiates and Tom seconds a motion to approve the Finance Committee charter.

**Comments:** none

**Result:** motion passes unanimously

Lori reviews Governance Committee charter.

**Motion:** Lori initiates and Don seconds a motion to approve the Governance Committee charter.

**Comments:** none

**Result:** motion passes unanimously

Anna reviews Mission Committee charter .

**Motion:** Anna initiates and Ed seconds a motion to approve the Mission Committee charter.

**Comments:** none

**Result:** motion passes unanimously

**Adjournment (9:11pm):**

**Motion:** Don initiates and Jerry seconds a motion to adjourn meeting.

**Comments:** none

**Results:** motion passes unanimously