

Board of Trustees Meeting  
Meeting Minutes  
Thursday, September 10, 2015

Attendees: President – Jason Fine, Vice President – Ted Basile, Treasurer - Jerry Cimmino, John Williams, Sagar Kamarthi, Cross Barnes, Ursula McCarthy, Tom Pacheco, Ian McDonald, Beth O'Toole, Teacher Representative – Sandy Frongillo (arrived 8:25pm), Head of School – Heather Zolnowski, Assistant Head of School – Joe Perna

Absent: Joe Mullen

Call to Order: 7:07 pm

Open Comment Period:

- None

Recognition of the Month:

- New Faculty of BFCCPS introduced themselves

New Building Update:

- Arrowstreet has been chosen as the architect for the new building by DCAM
- Timeline schedules are now being created for the project
- Project financing is being analyzed

Clerk's Report:

- Minutes from the July 11, 2015 BOT meeting were reviewed and edited

Motion to approve minutes: Jerry Cimmino

Motion seconded: Sagar Kamarthy

Motion passed unanimously

Audit Report:

- John Buckley from AAF provided the detailed audit report for BFCCPS
- Management Letter was clean - nothing required to report
- Report described BFCCPS as having good controls and systems in place
- Informal recommendation to segregate duties of cash receipts
- AAF found BFCCPS to have clean financial statements
- Certain financial ratios were better than averages across other charter schools
- AAF found that BFCCPS is in great financial health

Motion to approve audit report: Jerry Cimmino

Motion seconded: Ursula McCarthy

Motion passed unanimously

Action Register:

Reviewed upcoming tasks; all tasks in the action registry were accomplished.

Head of School Report:

- Slightly under enrolled in 7th and 8th grades and will be made up by adding students to grades 3-5
- Current school attorney retired
- Moved forward with RFP for new council and four responses were received
- Finalists will present at October Board Meeting

Treasurer's Report:

- Discussed Annual Fundraising Plan

Motion to approve Annual Fundraising Plan: Jerry Cimmino

Motion seconded: Ian McDonald

Motion passed unanimously

Committee Updates:

- All Committees will review/create/change charters to be approved at next month's meeting
- Mission Committee

Motion to approve Ted Basile as Mission Committee Chair - Crossan Barnes

Motion seconded - Beth O'Toole

Motion passed unanimously

Meeting Adjourns: 9:35 pm

Motion made: Crossan Barnes

Motion seconded: Tom Pacheco

Motion passed unanimously