

Benjamin Franklin Classical Charter Public School (BFCCPS)
Board of Trustees Meeting
Saturday, July 11, 2015, 8:30AM EST

Attendance:

President: Jason Fine, **Vice President (*acting Secretary/Clerk*):** Ted Basile, **Treasurer:** Jerry Cimmino, Cross Barnes, Sandy Frongillo, Joe Mullen, John Williams, Ursula McCarthy, **Assistant Head of School:** Joe Perna, **Head of School:** Heather Zolnowski (8:40AM)
Absent: Secretary/Clerk: *Sagar Kamarthi, Beth O'Toole, Tom Pacheco, Ian MacDonald*

Call to Order: 8:40AM

Open Comment Period

No comments to note

Vote: Approve Minutes from June 11, 2015 BOT meeting

Motion to approve minutes: Jerry Cimmino; Motion seconded: Joe Mullen; Motion passed unanimously (with noted changes)

Discussion of BOT Roles & Responsibilities/Review By-Laws

- Secretary/Clerk: Board discussed whether the Open Meeting Laws (OML) & By-Laws (BL) restrict us from posting draft minutes onto the website within 14 days after each BoT meeting; Jason Fine to review OML/BL to determine flexibility in posting draft minutes to website prior to BoT approval during the following meeting

HOS Update:

- 2015/2016 staff hired and in place by July 4, 2015
- Change in our head lice protocol to a non-exclusion policy; students do not need to be 100% nit-free to return back to class
- Change in policy around edible birthday treats across K-8 (due to various airborne food allergies)

HOS Community Survey Results:

- Results showed frequent comments and concerns regarding teacher retention. BFCCPS has a 93% retention rate (Charter School average is 66%; other district schools average 80%); Heather would like to publish an info graph with results & other related statistics to our parent community in the August timeframe

- Motion to approve sharing survey summary in August: Ted Basile; Motion seconded: Joe Mullen; Motion passed unanimously

5 Year Strategic Plan Discussion & Board Goals:

- The Board reviewed the existing plan and proposed updates for the 2015/2016 year.
- Motion to approve all proposed changes to strategic plan: Joe Mullen; Motion seconded: Cross Barnes; Motion passed unanimously

HOS Goals:

- The Board reviewed HOS Goals for 2015/2016. BOT voted to approve HOS Goals for 2015/2016.

- Motion to approve HOS Goals by Cross Barnes, Seconded by Joe Mullen. Motion passed unanimously.

BFCCPS Accountability Plan Template:

- Board reviewed Accountability Plan for 2015/2016. BOT voted to approve Accountability Plan for 2015/2016.
- Motion to approve HOS Goals by Cross Barnes, Seconded by Joe Mullen. Motion passed unanimously.

Committee Update, Goals & Appointments:

Finance Committee:

- FinCom is discussing a financing structure for the new school. Potential for 100% Bond-funded (underwritten by Citizens Bank) or another financing structure.
- Motion to nominate Jerry Cimmino as Finance Committee Chair, Seconded by Joe Mullen. Motion passed unanimously.

Facilities Committee:

- Facilities Committee didn't formally exist last year (aside from RFP/OPM Committee)
- Motion to nominate Cross Barnes as Facilities Committee Chair, Seconded by Joe Mullen. Motion passed unanimously.

Governance Committee:

- The Governance Committee was active last year.
- Motion to nominate Joe Mullen & Ursula McCarthy as Governance Co-Chairs, Seconded by Cross Barnes. Motion passed unanimously.

HR Committee:

- Key initiatives include updating Faculty Guidelines and how we compensate our teachers.
- Motion to nominate Beth O'Toole as HR Committee Chair, Seconded by Joe Mullen. Motion passed unanimously.

Mission Committee:

- The Mission Committee was not active during the 2014/2015 year; the current Accountability Plan will require a more involved Mission team.
- The Board will nominate a Chair/Co-Chairs in the September timeframe and recruit parent participation

Fundraising Committee:

- The Board decided not to create a separate committee; fundraising will be done by the Foundation and at the board level.

Adjournment: (1:20 PM). Motion by Cross Barnes, seconded by John Williams.